



VOLUNTEER INFORMATION FOR TOWN AND COUNTRY SOCCER PROGRAM

Commissioner Responsibilities – (15-40 Hours of Service/Season)

- Manage age group division through team formation and sharing information with coaches
- Approve reschedule requests
- Address parent concerns during the season
- Weekend game day operating procedures per “Commissioner Game Day” Document
- Submit Scores of Games to Registrar

Coach/Asst Coach – (24 Hours of Service/Season)

- Mandatory Background Check (online)
- Complete KSN Training Module (T&C)
- Communicate with parents of players:
 - T&C Optimist Conduct Policies towards Referee & Player abuse
 - Practice times
 - Game times
- Pick up Official Rosters/Player Cards and have ready for games
- Submit Scores of Games to Commissioner

Team Parent - (15-30 Hours of Service/Season)

- Assist coach and assistant coaches with organizing players.
- Sending out email communications to all parents regarding uniforms, snack schedules, game day times and practices and/or cancellations.
- Assist with lost and found items for the team.

Field Support Volunteer – (2 Hours of Service/Season)

- **Field Monitor** – Patrol fields observing games ensuring games start on time, referees present, and parent coach is present. Report unacceptable behaviors contrary to T&C Complex Policies, i.e. no smoking, no pets.
- **Field Taxi** – Assist the elderly, handicapped, referees and injured players with rides to and from fields.
- **Trash Duty** – Use Gator to round up and empty trash cans.
- **Field Lining** – Assist Field Lining Coordinator for actions on Thu/Fri to ensure:
 - Fields Lined
 - Goals Secured
 - Nets Secured